

**PERSON SPECIFICATION**  
**Strategic Finance Partner (Grade 8)**  
**Faculty Finance Partner (Grade 7)**  
**Vacancy Reference: A2935**

Criteria	Essential/ Desirable	Application Form/ Supporting Statement/ Interview
Fully qualified accountant: recognised professional accountancy qualification (CCAB) or equivalent with a dedication to continuing professional development as required.	Essential	CV/Application Form
Significant post-qualification experience and achievement within financial leadership roles, demonstrating an ability to work effectively with a range of key stakeholders in pursuit of strategic goals. (Grade 8)  Substantial experience of financial management and budgeting in public and/or private sector. (Grade 7)	Essential	Supporting Statement/Interview
Current knowledge of: <ul style="list-style-type: none"> <li>Relevant accounting standards and developments and issues affecting the HE sector</li> <li>Data protection legislation</li> </ul>	Essential	Supporting Statement/Interview
Excellent written and verbal communication and influencing skills in dealings with internal and external stakeholders, applying excellent judgement and identifying solutions in complex situations taking account of wider context. (Grade 8)  Excellent communicator with demonstrable ability to explain complex financial information verbally, in writing and in presentations. (Grade 7)	Essential	Supporting Statement/Interview
Ability to research and present on key strategic topics credibly and professionally to senior stakeholders, with demonstrable understanding of both the local and wider University context (Grade 8)  Ability to assimilate, analyse and present financial data to a high level of accuracy (Grade 7)	Essential	Supporting Statement/Interview
A strong team player who achieves objectives through development of effective working relationships across institutional boundaries, including with senior stakeholders outside direct area of responsibility (Grade 8)  Experience of team working, management and motivation of others (Grade 7)	Essential  Desirable	Supporting Statement/Interview

A demonstrable ability to identify and effect business process improvements through collaboration, negotiation and problem-solving, with thinking unconstrained by existing practice and informed by best-practice inside and outside the sector. (Grade 8)	Essential	Supporting Statement/Interview
Highly customer focused in approach to existing operations (Grade 7)	Essential	
Excellent organizational skills in managing self and wider team members as necessary.	Essential	Supporting Statement/Interview
Experience of using and developing enterprise level financial systems (Grade 8 essential, Grade 7 desirable)	Desirable	Application form /CV/ Interview
Evidence of pursuing own continuing professional development and commitment to a culture of continuous improvement.	Desirable	Interview

Application Form – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.

- Supporting Statement - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- Interview – assessed during the interview process by competency based interview questions, tests and/or presentation